

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE
COMMITTEE BUSINESS AND ANNUAL REPORTS
Updated 12 January 2017

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Reports which are overdue are shaded (in blue).

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
1	Housing and Environment Committee 26/08/14 Article 13	<u>Haudagain Improvement Scheme</u> To request officers to provide regular updates to the Communities, Housing and Infrastructure Committee advising on how the relocation of tenants was progressing.	Update is on the information bulletin	Head of Communities and Housing	Ongoing
2	Communities Housing and Infrastructure Committee 15/03/16 Article 14	<u>Houses in Multiple Occupation</u> At its meeting of 15 March 2016, the Committee resolved to instruct officers to report back to August Committee – (i) the number and capacity of licensed houses in multiple occupation in all 13 wards broken down to proposed localities within each ward; (ii) the need for housing accommodation in each proposed locality and the extent to which HMO's are required to meet that need; and (iii) a recommendation on whether or not the Council ought to set a threshold for overprovision of HMO's in the relevant localities, including proposals for the levels of thresholds for each locality.	A report is on the agenda	Head of Communities and Housing	25/08/16
3	Communities, Housing and Infrastructure Committee	<u>North East of Scotland Road Casualty Reduction</u> At its meeting of 27 August 2015 the Committee resolved, amongst other things,	An update was provided on the November information bulletin and a report is expected in May 2017 due to delays with some of the partners within the new lead officers group.	Head of Public Infrastructure and Environment	25/08/2016

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	27/08/15 Article 30	to note the current position with regard to Road Casualty figures as detailed in the instruct officers to develop by October 2015 a formal strategy and associated action plan on a collaborative basis across the key agencies, including engagement and approval through the relevant Community Safety Partnership networks, and report back to a future committee.			
4	Enterprise, Strategic Planning and Infrastructure Committee 29/08/13 Article 27 Communities, Housing and Infrastructure 19/05/15 Article 25	<u>Reduction in Speed Limit A944 to B9119 from 50mph to 40mph</u> At its meeting of 19 May 2015, in relation to the A944/Skene Road / Queens Road / Lang Stracht proposed 40MPH speed limit, the Committee instructed officers to commence preliminary statutory consultation on the order, but also requested that officers report back to Committee in relation to a review of speed limits in this area once the new signal controls were in place for the AWPR.	A report is on the agenda	Head of Public Infrastructure and Environment	On completion of new signal controls for AWPR – 2016/17
5	Council 11/05/16	<u>Roads Hierarchy</u> At its meeting of 11 May 2016, Council agreed to instruct officer to engage with stakeholders on the proposed framework and intended hierarchy including an online consultation with stakeholders and the public, and report back to the appropriate Committee after the Summer recess.	The public consultation programme has been delayed so this report is not expected until May 2017.	Head of Planning and Sustainable Development	01/11/16
6	Council 29/06/16	<u>Heat Network Torry - Phase 1</u> At its meeting of 29 June 2016, the Council resolved to instruct the Director of	A report is on the agenda	Head of Land and Property Assets	01/11/16

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	Article 15	Communities, Housing and Infrastructure to develop a brief for the scope of works to procure the services of technical consultants to produce a fully costed detailed design of the Phase 1 heat network in Torry and to provide an initial assessment of how this could be further extended within the Torry area and more widely across the city; proceed to procure and appoint technical consultants; and prepare a report to a future committee meeting with the findings.			
7	Communities, Housing and Infrastructure 25/08/16 Article 8	<u>Introduce Parking Charges to three existing car parks as per budget proposals</u> At its meeting of 25 August 2016, the Committee resolved to instruct officers to identify a method of mitigating the financial impact of not taking forward parking charges to three existing car parks in 2016/17 and report back to a future meeting.	Will be included in general fund report	Head of Public Infrastructure and Environment	25/01/17
8	Communities, Housing and Infrastructure 25/08/16 Article 21	<u>Shaping Middlefield Triangle Site</u> At its meeting of 25 August 2016, the Committee resolved amongst other things to instruct council officers to engage with the community and relevant stakeholders to develop plans for the future use of the triangle site which should support the Council's community regeneration and	A report is on the agenda	Head of Communities and Housing	25/01/17

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
		community empowerment objectives and report back with detailed proposals at the January meeting.			
9	Communities, Housing and Infrastructure 25/08/16 Article 39	<u>Draft Aberdeen Active Travel Action Plan</u> At its meeting of 25 August 2016, the Committee resolved amongst other things to instruct officers to prepare a final Aberdeen Active Travel Action Plan and present it to a future meeting of this Committee.	A report is on the agenda	Head of Planning and Sustainable Development	24/01/17
10	Council 24/10/16 Article 3	<u>Inter-Authority Agreement on Energy from Waste - Update</u> To bring a report providing an update on the Inter Authority Agreement on Energy for Waste to the Communities, Housing and Infrastructure Committee on 24 January 2017	Update is on the information bulletin	Head of Public Infrastructure and Environment	24/01/17
11	Communities, Housing and Infrastructure 01/11/16	<u>Bus Gate Bedford Road</u> Committee resolved to instruct the Roads Infrastructure Manager to submit a report detailing the options for allowing taxis to have access to the bus gate on Bedford Road including details on the statutory process which would be required to a future meeting of the Committee.	The Third Don Crossing review will incorporate this action – report expected May 2017	Head of Public Infrastructure and Environment	16/05/17
12	Communities Housing and	<u>New Homes</u> At its meeting of 1 November 2016, the	Recommended for removal, this will be reported to Council Budget meeting 22/02/16	Head of Land and Property	24/01/17

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	Infrastructure 01/11/16	Committee resolved amongst other things to instruct the Director of Communities, Housing and Infrastructure to bring forward a report before the Council budget meeting on the feasibility of building 2000 new homes by 2022		Assets	
13	Communities, Housing and Infrastructure 01/11/16	<u>101 Caiesdykes Road – Appeal against Footway Crossing Decision</u> At its meeting of 1 November 2016, the Committee resolved to instruct officers to investigate a solution and report back to the January meeting.	A report is on the agenda	Head of Public Infrastructure and Environment	24/01/17
14	Council 14/12/16	<u>Shaping Aberdeen Housing LLP Business Plan Update</u> At its meeting of 14 December 2016, Council resolved amongst other things to note the Shaping Aberdeen Housing LLP Business Plan will be reported to the Communities, Housing and Infrastructure Committee on 24 January 2017, then to full Council immediately thereafter for ratification by the Council.	A report is on the agenda	Head of Land and Property Assets	24/01/17

Annual Reports

1	Housing and Environment 29/10/03 Article 10	<u>Private Sector Housing – Enforcement Funding</u>	To request the Director of Communities, Housing and Infrastructure to bring further annual reports to Committee on future developments (or earlier as required)	Head of Communities and Housing	August 2017
2	Housing and	<u>Aberdeen in Bloom</u>	To report each year on the Aberdeen in Bloom	Head of Public	November 2017

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	Environment		campaign.	Infrastructure and Environment	
3	Housing and Environment 14/01/14	<u>Countryside Ranger Service Five Year Plan</u>	To receive an annual report on the Countryside Ranger Service Annual Report. Report on the information bulletin	Head of Public Infrastructure and Environment	January 2017
4	Housing and Environment 19/11/09 Article 27	<u>Responsible Dog Ownership</u>	To instruct the Director of Communities, Housing and Infrastructure to provide an annual update report on responsible dog ownership to the Communities, Housing and Infrastructure Committee. Report on the information bulletin	Head of Planning and Sustainable Development	January 2017
5	Housing and Environment 01/03/11 Article 34	<u>Air Quality Action Plan</u>	To instruct the Director of Communities, Housing and Infrastructure to report annually on progress. Guidance from Scottish Government still not issued – update expected May	Head of Planning and Sustainable Development	January 2017
6	Communities, Housing and Infrastructure 13/01/15 Article 18	<u>Sponsorship of Business Awards</u>	To request an annual report on the impact of the business award sponsorship activity.	Head of Economic Development	August 2017
7	Communities, Housing and Infrastructure 15/03/16 Article 19	<u>Environmental Noise Action Plan Update</u>	To instruct relevant officers within the Communities, Housing and Infrastructure Service to continue with the implementation of the Noise Action Plan and report annually on progress	Head of Planning and Sustainable Development	May 2017
8	Communities Housing and Infrastructure	<u>Memorandum of Understanding with Pemba, Mozambique</u>	At its meeting of 20 January 2016 the Committee resolved amongst other things to request officers to report annually to Committee	Head of Economic Development	January 2017

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	20/01/16 Article 21		to review outcome achieved as a result of the MOU. Update expected May		
9	Communities Housing and Infrastructure 20/01/16 Article 17	<u>Buildings Performance Policy</u>	At its meeting of 20 January 2016 the Committee agreed amongst other things to report back to Committee with an update on progress of the process in 12 months' time. Update expected May	Head of Planning and Sustainable Development	January 2017
10	Communities, Housing and Infrastructure 17/05/16 Article 28	<u>Supported Bus Services</u> At its meeting of 17 May 2016 the Committee agreed amongst other things to request that officers report back on the level of use and performance of the supported bus services, the cost of continuing the services and options for reallocating future savings towards other potential routes with an identified social need.	A report is on the agenda	Head of Planning and Sustainable Development	May 2017
11	Communities Housing and Infrastructure 15/03/16 Article 15	<u>HMO License Fees</u> At its meeting of 15 March 2016 the Committee agreed that the Committee continue with the current HMO licence fee structure for 2016/17.	A report is on the agenda	Head of Communities & Housing	January 2017
12	Communities, Housing and Infrastructure 25/08/16	<u>World Energy Cities Partnership Annual Report</u> At its meeting of 25 August 2016, the Committee resolved amongst other things		Head of Economic Development	August 2017

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	Article 34	to instruct officers to report annually on the activities of the WECP.			
13	Communities, Housing and Infrastructure 25/08/16 Article 39	<u>Draft LTS Costed and Delivery Action Plan</u> At its meeting of 25 August 2016, the Committee resolved amongst other things to instruct officers to report back with an update of the delivery of the plan on an annual basis.		Head of Planning and Sustainable Development	August 2017
14	Council 06/10/16	<u>Powering Aberdeen</u> At its meeting of 6 October 2016, Council resolved to instruct the Director of Communities, Housing and Infrastructure to submit an annual report on progress in implementing Powering Aberdeen to the Communities, Housing and Infrastructure Committee.		Head of Planning and Sustainable Development	October 2017